

श्रेणी : II  
SERIES : II

Daman 11<sup>th</sup> March, 2016 21 Phalguna 1937 (Saka)

सं. : 10  
No.

# सरकारी राजपत्र OFFICIAL GAZETTE



सत्यमेव जयते  
भारत सरकार  
Government of India

## संघ प्रदेश दमण एवं दीव प्रशासन

U.T. ADMINISTRATION OF DAMAN & DIU

प्राधिकरण द्वारा प्रकाशित  
PUBLISHED BY AUTHORITY

No. COL/DMN/PP-APP/2015-2016/678/coll DMN/16  
U. T. Administration of Daman & Diu,  
Office of the Collector,  
Collectorate, Moti Daman : 396 220.

Dated : 04/03/2016.

Read :- Notification No. COL/DMN/EST/44/2012-2013/2441 dated 02.08.2012  
issued by the Deputy Secretary (Home), Daman.

### NOTIFICATION

The U. T Administration of Daman & Diu has appointed Public Prosecutor/Addl. Public Prosecutor/Spl. Public Prosecutor for conducting cases in the Court of District and Session Judge, Daman & Diu.

They will be paid Rs. 2500/- per day per case subject to ceiling of three cases per day. They will be entitled to conveyance allowance as per the admissible rules in force in the U.T Administration of Daman & Diu.

This is issued in suppression of earlier notification No. COL/DMN/EST/44/2012-2013/2441 dated 02.08.2012.

By order and in the name of the  
Administrator, Daman & Diu,

Sd/-  
( Rakesh Kumar )  
Deputy Secretary (Home),  
Daman.

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Administration of  
Union Territory of Daman & Diu and  
Dadra & Nagar Haveli  
District Industries Centre, Department of Industries

NOTIFICATION

No. DIC/DD/IPS-SUBSIDY/SOP/2015-16/766 Dated : 07/03/2016

**Subject :** Standard Operative Process (SOP) to avail benefits of Scheme of Assistance to MSMEs, Textile Sector & Skill Development Institute

**INTRODUCTION :-**

UT Administration of DD & DNH has recently launched the new Industrial Policy-2015 to ensure sustained industrial growth through various innovative initiatives so as to further improve the conducive industrial climate in the UTs and to provide global competitive edge to the industries. The primary mission of the industrial policy includes proactive support for development of MSMEs, Textile Sector, enhancement in local entrepreneurships including Employment of youth, value addition on local primary sources and increasing the share of Manufacturing in GDP. The policy envisages grant of fiscal and non-fiscal incentives to the Industrial units with a view to help the units achieve higher growth and employment generation through greater Investment in industrial sector. In the light of the Industrial Policy-2015, UT Administration of DD&DNH has introduce "**Investment Promotion Scheme-2015 (IPS-2015)**" for MSMEs, Textile & Skill Development Institute to strengthen and make them locally competitive containing details of eligibility criteria, quantum of incentives and monitoring mechanism for administering the incentives.

Whereas, it has been decided to frame Standard Operating Process (SOP) for In-Principal Clearance, Sanction & Disbursement of incentives of Investment Promotion Scheme. Approval for Sanction & Release, the following standard operating Process (SOP) are notified.

**STANDARD OPERATING PROCESS (SOP)**

1. Eligible interested person/enterprises may apply along with supporting documents to DIC to avail assistance under this scheme.
2. The DIC will scrutinize the applications as per the scheme and checklist including physical verification of enterprise for further putting up the same in IPC meeting for in principal clearance.
3. The IPC for the UTs will grant In-principal clearance and direct DIC for further sanction & disbursement after approval of Secretary (Industries).
4. The detailed proposal for sanction and disbursement shall be put up by DIC and the same shall be processed for approval of Secretary (Industries).
5. After approval of Secretary (Industries), the sanction order along with Demand Draft (DD)/RTGS/NEFT in credit of the Term Loan Account on the applicant.

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6. The Interest Subsidy will be credited to the Applicant's Term Loan of Account on the interval of every 6 months of the Financial Year (Every 30<sup>th</sup> September & 31<sup>st</sup> March) based on the documents as mentioned in the Annexure - 1.
7. The enterprise shall have to remain in production for 5 years from the date of commercial production. If it fails to continue production for five years, and found default or closes within 5 years or in case of contingences during the operative period of the scheme, then amount of capital investment subsidy disbursed will be recovered as an arrears of land revenue.
8. The time limit of processing the application complete in all respect should be fifteen days only.

In general & for all the schemes, all the entitled enterprises shall furnish the information as detailed in the Annexure -2 to DIC annually within one months of the completion of each Financial Year and any other information as may be demanded by DIC from time to time.

The checklist for the interest Subsidy, Checklist for Annual Monitoring and format for Declaration of Applicant and format for CA Certificate for the Annual Monitoring are appended herewith.

This issues with the approval of the Hon'ble Administrator, Daman & Diu and Dadra & Nagar Haveli.

By order and in the name of  
The Administrator, Daman, Diu &  
Dadra & Nagar Haveli, Secretariat, Daman

Sd/-  
**General Manager**  
**District Industries Centre**  
**Daman.**

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**ANNEXURE – 1**

**CHECKLIST FOR THE INTEREST SUBSIDY**

- i. Bank Certificate showing total interest calculation of 6 months of the Term Loan Account of the enterprise for which interest subsidy is sought.
- ii. Bank Statement for the particular period of 6 months duly certified by the Bank & the Applicant
- iii. Declaration as per the given format from the Applicant. (Annexure – 3)
- iv. Duly certified Calculation of the Interest Subsidy claimed by the applicant.

**ANNEXURE – 2**

**CHECKLIST FOR ANNUAL MONITORING**

- i. CA Certificate certifying the Annual Production, Sales Turnover and Power Consumption as on 31<sup>st</sup> March of every Financial Year. (Annexure – 4)
- ii. Bank Statement duly certified by the Applicant for a Particular Financial Year.

**ANNEXURE – 3**

**FORMAT FOR DECLARATION OF APPLICANT**

**(STANDARD OPERATING PROCESS (SOP) FOR IN-PRINCIPAL CLEARANCE,  
SANCTION & DISBURSEMENT OF INVESTMENT PROMOTION SHCEMES)**

**DECLARATION FOR THE INTEREST SUBSIDY**

**(On the Stamp paper of ₹ 50/-)**

I/We hereby declare that all the information given above and the statements and other documents enclosed are to the best of my knowledge and belief, true and correct.

I/We hereby agree that, I/We shall forthwith repay the Interest Subsidy disbursed to the unit till date, if the amount of subsidy is found to have been disbursed in excess of the amount actually admissible for whatever reason. Further I/We also shall be liable to pay interest at such rate as prescribed by the Government from time to time on such amounts and such other changes/expenses which may be repayable by us.

I/We also hereby undertake that we have been reimbursed Interest Subsidy amounting to ₹ \_\_\_\_\_ (In words \_\_\_\_\_) till date under the, IPS – 2015 of UT of Daman & Diu.

Date :

Place :

Signature of Applicant

**FORMAT FOR CA CERTIFICATION FOR THE ANNUAL MONITORING**

**(STANDARD OPERATING PROCESS (SOP) FOR IN-PRINCIPAL CLEARANCE,  
SANCTION & DISBURSEMENT OF INVESTMENT PROMOTION SHCEMES)**

**TO WHOM SO EVER IT MAY CONCERN**

I/We hereby confirm that I/We have examined the prescribed registers, books of account in respect of M/s. \_\_\_\_\_ situated at \_\_\_\_\_ and we certify that Production Turnover, Sales Turnover and the Power Consumption details for the Financial Year ending 31<sup>st</sup> March, \_\_\_\_\_ are tabled below :

Sr. No.	Production Turnover (in units & in value)	Sales Turnover (in units & in value)	Power Consumption (in value)

Signature & Stamped / Seal of the Signatory \_\_\_\_\_

Name : \_\_\_\_\_

Membership No. : \_\_\_\_\_

Full Address : \_\_\_\_\_

Name and address of the Institution where registered.

Date :

Place :

Signature of Applicant

Signature of Chartered Accountant

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**UT ADMINISTRATION OF DAMAN & DIU  
OFFICE OF THE COMMISSIONER OF VALUE ADDED TAX  
VALUE ADDED TAX DEPARTMENT, DAMAN**

**No. DMN/VAT-2015/2014-15/17/DC VAT 2016 Dated : 08/03/2016**

**NOTIFICATION**

In exercise of the Power conferred by Sub-Rule (4) of Rule 31 of Daman and Diu Value Added Tax Rules, 2005, read with section 36 of Daman and Diu Value Added Tax Regulation, 2005, the Commissioner is pleased to designate Corporation Bank, Daman branch in relation to person having place of business in the District of Daman and Diu as authorized bank for payments of taxes, penalty, interest and any other dues payable at Daman and Diu Value Added Tax regulation Daman, 2005.

The notification shall come into force with immediate effect.

This issues with the approval of the Commissioner of Value Added Tax, Daman and Diu vide diary No. 32551 dated 18/02/2016.

Sd/-  
**( Kishore Bamania )**  
Joint Commissioner (VAT),  
Daman

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Office of the Collector,  
U.T. Administration of Daman & Diu,  
Collectorate, Moti Daman,  
Daman – 396 220

No. COL/DMN/MAG/Notary-30/2015-16/726/coll DMN/2016 Dated : 08/03/2016

NOTIFICATION

In exercise of the Powers conferred by Provision under Rule 7(A) of the Notaries Rules 1956, the Administrator of Daman & Diu and Dadra and Nagar Haveli is pleased to constitute the Interview Board to appoint as a Notary for Union Territory of Daman & Diu as follows :-

1. The Special Secretary (Home), Secretariat, Daman : Chairman
2. The Collector, Daman : Member
3. The Law Secretary, Daman & Diu : Member
4. The Deputy Secretary (Home), Secretariat, Daman : Member
5. The Director Public Prosecutor, Daman & Diu : Member
6. The Deputy Collector (HQ), Daman : Member

By order and in the name of the  
Administrator of Daman & Diu and DNH

Sd/-  
( Rakesh Kumar )  
Deputy Secretary (Home),  
Daman

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